

**VICTORIA PARKS AND RECREATION COMMISSION**  
**MINUTES OF REGULAR MEETING**  
**November 14, 2011**

1. **CALL TO ORDER:** By Michael Hummel, Vice Chairperson at 5:30 P.M.  
Passed to Vic Caldwell, Chairperson upon arrival.

**In Attendance:**

Commissioners:	Vic Caldwell	Michael Hummel	
	Lewis Neitsch	Jamie Brown	Ashley Walyuchow
	Viola Saenz	James Wearden	Matt Wickham

Staff:

- Doug Cochran, Parks and Recreation Director
- Kevin Stewart, Park Services Manager
- Shane Simon, Recreation Services Manager
- Trudie Sandberg, Senior Clerk

Others in Attendance: Charmelle Garrett, City Manager

2. **APPROVAL OF MINUTES:** October 10, 2011 Regular Meeting –  
Approved with corrections to Adopted Parks List.
3. **PUBLIC MEETING/REPORTS** - none
4. **CITIZEN COMMUNICATIONS** - none
5. **ITEMS FROM COMMISSIONERS**
  - A. Post Minutes to COV Website
  - A. Commissioner Commendations on Bootfest.
  - B. No December Commission Meeting
6. **DEPARTMENTAL REPORTS**
  - A. Director's Report: Doug Cochran
  - B. Recreation Division Reports: Shane Simon, Recreation Services Manager
    1. Victoria Community Center Public Events Report
    2. Recreation Events
      - Haunted Hayride
      - Christmas on the Square
      - Holiday Parade
      - Market Days
    3. Sports Report
  - C. Park Maintenance/Projects Report: Kevin Stewart, Park Services Manager
    1. Veterans Parade setup
    2. Holiday Lights installation (168,000 Mini-lights) at Deleon Plaza
    3. Replace control post vehicle barriers with control post & cable vehicle barriers.
    4. Irrigation installation for Mockingbird/Main entrance sign
    5. Bootfest setup
    6. Limestone base on nature trail

7. MASTER PLAN

A. Items Discussed:

1. Action Steps for each Goal

Doug Cochran will complete the following items for the January Meeting:

1. Implementation Plan
2. Master Plan - will send to Commissioners as early as possible before the January meeting.

Commission requested the Goals and Objectives be posted to the COV Website.

Per Vic Caldwell: Add Social Media (utilize FB, Twitter, Future Technology) under Goal #9:  
Information Dissemination

8. COMMITTEE REPORTS/ACTION ITEMS - none

9. OLD BUSINESS – none

10. NEW BUSINESS - None

11. ADOPTED PARK REPORTS:

A. Park Assignments for 2011-2012 Term:

<b>Vic Caldwell:</b>	Boulevard Park Lone Tree Creek Park
<b>Michael Hummel:</b>	Meadowlane Park
<b>Barbara Allen-Lampley:</b>	Ethel Lee Tracy Park
<b>Lewis Neitsch:</b>	Martin Luther King Jr. Park Pine Street Park
<b>Viola Saenz:</b>	Queen City Park Will Rogers Park Hopkins Park
<b>Matt Wickham:</b>	Greenbelt Park
<b>Jamie Brown:</b>	Riverside Park Brownson Park
<b>James Wearden:</b>	Evergreen Cemetery Memorial Park DeLeon Plaza
<b>Ashley Walyuchow:</b>	Community Center Park Ted B. Reed Park

12. ADJOURNMENT: 6:25 PM